SBO's online "HIPAA Training for Members of the HIPAA Workforce Certification" Training Details

Target Audience: Employees and individuals with access to HR, benefits and/or payroll data as part of their job-related tasks, as well as supervisors and managers.

Training Length: Approximately 30 minutes

Training Description: The State of Delaware's Group Health Insurance Program (GHIP) is considered a covered entity, meaning that the workforce of all organizations who participate in the GHIP are subject to Health Insurance Portability & Accountability Act (HIPAA) requirements. The State of Delaware is required by federal law to provide HIPAA training to all those covered under the organizations who are members of the HIPAA workforce, in other words, those who have access to Protected Health Information (PHI) as a part of their job. This training is intended to satisfy the U.S. Department of Health & Human Services (HHS) requirement for HIPAA training and is designed specifically for members of the HIPAA workforce, including employees and individuals with access to HR, benefits and/or payroll data as part of their job-related tasks, as well as supervisors and managers. Employees and individuals who fall within these categories are **required** by the State of Delaware to complete the SBO online "HIPAA Training for Members of the HIPAA Workforce" Certification **every two years** to ensure they understand their role in the proper use and distribution of PHI.

Please note: *HIPAA training courses (online or in-person sponsored by organizations other than SBO will not satisfy this requirement). This training does not apply to employees or individuals without access to HR, benefits and/or payroll data as part of their job-related tasks. Any change to the federal HIPAA regulations and/or change in our HIPAA policies and procedures and/or the training course content may require an individual to complete an updated version of the online course prior to their two-year timeframe. They will receive notification if this occurs.*